



## ***ETKN Meeting Minutes***

November 18, 2010

10:30 – 11:30 a.m. EST

### **PARTICIPANTS**

Jane Minotti, New York State DOT  
Lynn Matis, Massachusetts DOT  
Betty Ambler, Connecticut DOT  
Carol Paszamant, New Jersey DOT  
Bonnie Fields, Pennsylvania DOT  
Mary Ellen Tucker, UNC Highway Safety Research Center  
Gail Kostinko, GRA Research Library  
Lamara Williams, NCDOT  
Rosalyn Alleman, RITA-NTL  
Jennifer Boteler, FHWA  
Bob Cullen, AASHTO  
Star Wyche, GDOT

### **Nomination of Officers**

Lynn Matis is Chair for 2011. Officers needed for 2011 are Recording Secretary and Chair-Elect. All duties are listed under ETKN website bylaws. Please e-mail nominations to Jane by December 13, 2010.

### **Membership**

New membership letter was approved at last meeting. An invitation was sent to Director of Embry-Riddle Aeronautical University Library but they declined membership. University of Arkansas has stated they will join ETKN. Carol Paszamant has created a spreadsheet of potential organizations to invite. The list will be combined with Barbara Post's previous list. Jane suggested that we create a membership committee to coordinate this effort. Committee members include Betty, Lamara and Carol.

### **NTKN**

A poster will be presented on the National Transportation Knowledge Network at TRB poster session, Monday, January 24th. Leni Oman is coordinating, assisted by Regional

Chairs and Amanda Wilson. Carol suggested that a handout be available for individuals to take to their groups: if interested, they should return the form and we would formally send the membership letter.

The Chairs of the regional TKN's met on November 9. Jane will send out the draft of the strategic plan for the National TKN, titled "Strategic Implementation Goals and Objectives for the National Transportation Network". Would like members to review and send comments by December 6. The Strategic Plan will be discussed at a future TLR meeting.

### **NTKN Project Updates**

The Cooperative Collection Development Group has been disbanded. All the involved work efforts and recommendations will be posted on TRB.gov. (Jennifer)

Digitization Committee met and completed the survey that will be sent to TKN members on digitization activities in libraries. (Mary Ellen)

### **NTL Update (Rosalyn)**

This week NTL staff members are attending First International Open Government Data Conference. NTL is working with RITA's Research, Development, and Technology Office to host their new database. It will track all research projects that DOT provides partial or full funding for. Included are UTC's and FHWA's Centers of Excellence; to be launched around TRB.

Quarterly Information session for employees was held on November 17<sup>th</sup>. Several people were interested in NTL integrated search and different databases available.

NTL is preparing for summer and spring break interns. Tasks that they will be working on include processing DOT Historian collection, cataloging special projects, reference, developing and updating NTL marketing materials and short term cataloging projects. Excited about NTKN strategic implementation and goal document distributed for comments today.

NTL announced they are recruiting reference librarian position. Job posted on USA jobs. Reminder to send research reports to NTL for digitization to: [ntldigitalsubmissions@dot.gov](mailto:ntldigitalsubmissions@dot.gov), to TRB for entry in TRIS and to Roger Garren for USDOT Climate Change Clearinghouse. PDF format is acceptable.

### **Member News**

MA has diversity series, in conjunction with the partners in transportation diversity, starting book collection related to transportation. Good marketing device for libraries.

New Jersey hosting brown bag lunch featuring speaker from Division of Criminal Justice on human trafficking (Carol).

Due to the change in government, Lamara and engineers working on folder to give to legislature on the importance in investing in transportation infrastructure (NCDOT).

Bob Cullen also working to identify what it means to the states across the country in terms of transportation (Capitol Hill) in wake of the election.

NYS DOT Research and Development Bureau will be eliminated at the end of this year. Library will continue. Jane is participating in a community of practice started by management employees involved in a Workforce Learning program.

There are 11 poster sessions this year at TRB, several good ones to be presented.

SLA has two awards: Innovation and Professional Achievement. Nomination deadline is January 31, 2011.

**Transportation Librarians Roundtable**

Next meeting is today at 2 p.m. "Embedded Librarian" presented by Eileen Boswell.

**Next ETKN Teleconference**

February 2011 10:30 – 11:30 a.m. EST

Thanks to Jane, Best Wishes from all of us. Happy Holidays to all!