



**Midwest Transportation Knowledge
Network
Fourth Annual Meeting
October 21-22, 2004
Ann Arbor, Michigan**

DRAFT AGENDA

Thursday, October 21

Noon: Lunch

1:00 – Welcome, introductions and status of member libraries (1-2 minutes each)

1:15 – Update on status of MTKN and goals for this meeting - Jerry B.

Formalization of MTKN (aka the “nitty-gritty”)

1:30 - Review and approval of Proposed bylaws

2:00 - Review and approval of Participation Guidelines

2:30 *Break*

2:45 - Review and approval of ILL Agreement

3:00 - Incorporation of MTKN

3:15 - Executive committee elections

Updates

3:30 - Update on Pooled-Fund Study – Nina M. (why should MTKN members encourage their state’s participation; how to persuade them)

4:00 - Update on TRB Policy Study - Future Strategy for Transportation Information Management – Jerry B.

4:15 - Update on TLCat – Joyce K.

Friday - October 22

8:00 – Discuss plans for coming year

Options to select and prioritize:

- 1) Develop a strategic plan
- 2) Participate in the Pooled-fund study
- 3) Plan a follow up to the Midwest Regional Conference on Library and Information Services for Transportation that was held in Wisconsin in August, 2002
- 4) 2nd International Tech Transfer Symposium to be held in Madison next year. MTKN may want to have a presence in this forum.
- 5) User survey
- 6) Outreach - MTKN at annual and mid-year TRB meetings (display, workshop, or panel discussion)
- 7) Outreach – to other libraries in Midwest
- 8) Outreach – to libraries & state DOT's without libraries outside of Midwest
- 9) Marketing materials - templates
- 10) Mentoring initiatives
- 11) Communications & Web
- 12) Bibliographic Instruction
- 13) Partnerships – MTKN's role in developing other regional library networks/adding members to the Midwest network/Partnering with other national associations (AASHTO, LTAP, CUTC, ARTBA, etc.) TL Cat member libraries?

10:15 Break

10:30 – Continue discussion

Noon – Determine new committee structure

12:30 - Lunch

Payment & receipts for conference expenses

1:30 - 5:00 Committee meetings