Meeting of KM Working Group Board 5 Apr 2006

- 1. Participants
  - Brand
  - Mike
  - Elsa
  - Steve
  - Giora (telecon)
- Review Previous Meeting and 2. Occurences Since
  - Highlighted need for organization
    - Risk management
    - Need to have purpose drive us
    - Sponsorship
    - Strategic plan
    - Board
    - Working Group writ large
  - Emphasize performance
    - Should not do KM for KM's sake alone
    - Make a difference
  - Managing expectations
    - Crafting and communicating a message
    - Establish and maintain transparency
  - Focus on priorities
  - Two members of the Board resigned (Moonja Kim and Mark Montgomery)
- 3. Purpose of Board
  - Go beyond KM.gov for the KM Working Group presence and impact
    - Very loose CoP
    - LISTSERV
  - Link into Best Practices Committee
    - George Stawn is a strong supporter and standing by to help
  - Link to Wider Government Context
    - Karen Evans -- Post 9/11
    - Clay Johnson -- Increased transparency, improved decisionmaking and accountability
    - David Walker -- Big supporter of strategic planning and transformation
    - Transformation
    - Performance
  - Link to KMWG SIGs
  - Near term initiatives
    - Individual initiatives/commitments
    - Build on recent successes
    - Plan, plan, plan
    - Educate about the power of the Wiki for education and collaboration
    - Establish CoPs around Wikis
    - Cultivate public-private partnerships
  - Longer term initiatives
    - Establish KM as a line of business
    - Wider sponsorship umbrella
    - Enhanced structure/process for SIGs
    - Link to EA
  - Consummate ambassador for government KM
- 4. KM.Gov Site
  - Cultivate public-private partnerships to enable transformation of this site
    - ORTA was set up to facilitate such partnerships
      - Need to learn how they did it
  - Synergy is possible between Wiki approach and KM.Gov site transformation
    - KM.gov site will have capabilities that go beyond Wiki capabilities
    - Really need other agency and private sector+ participation
    - Need to see what everyone has to offer through this site, if possible
    - Establish KM.gov via emphasis on the Wiki first?
    - How critical to have this site in place early in a robust way early on?
    - What to do with the domain if it is not a good representation of who we are and what we are about?
    - Need protocols (even JAG help) to deal with vendors
    - GSA's role in support of Wiki and the KM.gov domain
    - Giora made his proposal for the KM.gov Website
    - Consider what our options are regarding the Website
- 5. Address Highest Governance Priorities
  - Establish values, interim leadership, decisionmaking and communication path for the Board
    - Leadership
      - Decision was made by those present to take action on governance
      - Mike Novak elected as government co-chair
      - Steve Else elected as non-government co-chair
      - Brand Niemann elected as the secretariat
    - Values (derive from Baldrige ones)
    - By-laws
      - Co-chairs will draft initial set for review at next meeting
- 6. Other Actions
  - Decision to establish roadmap for making KM a line of business because of its importance -- action needs to begin now
    - Driver for a strategic plan
    - Make value proposition clear
  - Collaborate virtually to draft 20 April agenda and announcement of this meeting
  - Confirm support of Harriet and George regarding leadership structure and the planned way ahead to round out the Board in the near term
  - Update Board e-mail list
- 7. Next Meeting
  - Decide on and then advertise 20 April agenda
  - Discuss draft revised charter
- 8. Wrapup
  - Important to accomplish "Other Actions" prior to "Next Meeting"