

A-11 FY2010

Sections 53 & 300 July 11, 2008



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Welcome and Introduction

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- Introduction of OMB presenters
- Purpose and Agenda:
 - Overview of the 2010 submission
 - Changes to the Exhibit 53
 - Changes to the Exhibit 300
 - Questions
- There will be a 12:30 session for process and updates for using ITWEB

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Overview of the 2010 Submission

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Clarification for the BY2010 Submission E-

OMB provided the following clarification to the CIO Council and to the Budget Officers' Advisory Council (BOAC) community concerning exhibits 300 and 53 for BY 2010:

- Whereas policy decisions and programmatic priorities are usually reflected in the funding levels in the IT exhibits, we understand that the Exhibit 300s submitted for the BY 2010 cycle will not reflect the results of a formal budget formulation process within the agencies this year.
- We expect the 2009 and 2010 funding amounts for most IT investments to stay consistent with the amounts reported as of the 2009 President's Budget, and for the projects to remain within the scope of the agency's existing long range IT plans.

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Clarification for the BY2010 Submission

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- If a major investment will show a significant change in funding levels for 2009 or 2010 compared to the President's Budget, the agency should note the reason for the change in the space provided in the Exhibit 300 Summary of Spending table and describe the extent of internal agency review of this change that has occurred. For example, an agency may cite congressional markups or enacted appropriations as the basis for a significant deviation.
- In the event an agency will be submitting an entirely new IT investment that has not previously been included in their long range IT plans or established architectural plans, the agency should clearly note this in the space provided in the Exhibit 300 Summary of Spending table, including describing the extent of internal agency review of the new investment that has occurred. The agency should also discuss these investments with their EGOV analyst and budget examiner. (For Exhibit 300s, agencies should use one of the following in response to Question #6 of Part I Section A: "Planning", "Multi-Agency Collaboration")

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Key Submission Dates

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- Key Dates:
 - Draft exhibit 53 due to OMB August 6, 2008
 - •T he list of major projects to be submitted in September should be solidified in this test exhibit 53 submission using ITWEB
 - Exhibits 53 and 300s due to OMB September 8, 2008

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BY 2010 Changes to the Exhibit 53

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Summary of Changes - Exhibit 53

- Adds background on use of voluntary consensus standards (section 53.1).
- Updates definitions for Financial Management and Financial Operations (section 53.4).
- Adds definitions for Validated E-Gov Standards (section 53.4).
- Reflects changes to which agencies must report Exhibit 53s (section 53.5).
- Updates requirement for submission of fall IT budget exhibits (Due Sept. 8, 2008) (section 53.6).
- Clarifies ongoing investments must be appropriately identified on Exhibit 53 (section 53.7).
- Clarifies Primary FEA Mappings required for all investments (section 53.8).
- Adds requirement of new Current Year (CY) IT Security column to exhibit 53 (section 53.8).
- Reflects changes to Segment Architecture column on exhibit 53 (section 53.8).
- Clarifies funding sources are required for all investments (section 53.8).
- Clarifies definition for Part-2 IT investments for Infrastructure, Office Automation, and Telecommunications (section 53.8).

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Changes to Exhibit 53

These columns are required for the 2009 exhibit 53, Agency IT Investment Portfolio: These columns are required for the 2010 exhibit 53, Agency IT Investment Portfolio: Column 1: 2008 UPI (17–digits required)
Column 2: 2009 UPI (17–digits required for all) Column 1:2009 UPI (17-digits required for all legacy investments) Column 2: 2010 UPI (17-digits required for all) Column 3: Investment Title
 Column 4: Investment Description (limited to 255 characters) Column 3: Investment Title Column 4: Investment Description (limited to 255 characters) Column 5: Primary FEA Mapping - Line of Business or Service Type Column 5: Primary FEA Mapping - Line of Business or Service Type Column 5: Primary FEA Mapping - Line of Business or Serv (3 digit code)

Column 6: Primary FEA Mapping - Sub-Function or Service Component (3 digit code)

Column 7: BF Percentage (%) (3 digit code)
Column 6: Primary FEA Mapping - Sub-Function or Service
Component (3 digit code) Column 7: BF Percentage (%)
Column 8: BE Percentage (%) Column 8: BE Percentage (%)
Column 9: Financial Percentage (%) Column 9: Financial Percentage (%)
Column 10: CY IT Security (%) Column 10: IT Security (%)
Column 11: IPv6 (%) Column 11: BY IT Security (%) Column 12: HSPD-12 (\$M) Column 12: IPv6 (%) Column 13: Homeland Security Priority Identifier (select all that Column 13: HSPD-12 (\$M) apply)

Column 14: Development, Modernization, Enhancement (DME) (PY/2007) (\$M) · Column 14: Homeland Security Priority Identifier (select all that appiy)
Column 15: Development, Modernization, Enhancement (DME)
(PY/2008) (\$M)
Column 16: Development, Modernization, Enhancement (DME)
(CY/2009) (\$M) Column 15: Development, Modernization, Enhancement (DME) (CY/2008) (\$M) Column 16: Development, Modernization, Enhancement (DME) (BY/2009) (\$M)
Column 17: Steady State (SS) (PY/2007) (\$M) Column 17: Development, Modernization, Enhancement (DME) (BY/2010) (\$M)

Column 18: Steady State (\$S) (PY/2008) (\$M) Column 18: Steady State (SS) (CY/2008) (\$M) Column 19: Steady State (SS) (BY/2009) (\$M)
 Column 20: Investment C&A Status (00, 02, 22, 25, 55) Column 19: Steady State (SS) (CY/2009) (\$M) Column 20: Investment C&A Status (00, 02, 22, 25, 55)
 Column 20: Steady State (SS) (BY/2010) (\$M)
 Column 21: Project Management Qualification Status (1, 2, 3, 4, 5, 6)
 Column 21: Investment C&A Status (00, 02, 22, 25, 55) Column 22: On High-Risk List (Yes) Column 22: Project Management Qualification Status (1, 2, 3, 4, 5, 6)
 Column 23: On High-Risk List (Yes) Column 23: Breach (Yes) · Column 24: Segment Architecture (1, 2, 3) · Column 24: Segment Architecture (6 digit code) Citizen-Centered, Results Driven Government

RED IS NEW

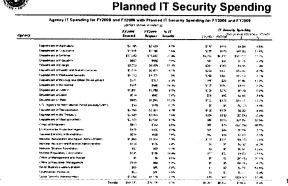


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New Current Year (CY) IT Security column

- Percentage Current Year (CY) and Budget Year (BY) IT Security means an
 estimated percentage of the total investment for each fiscal year associated
 with IT security for a specific investment.
- The BY IT Security amount is should correspond with the answer provided for in the Exhibit 300.Part-I.Section-E.Question-1a.

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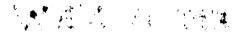
Use of Voluntary Consensus Standards

Added the following background information:

- The National Technology Transfer and Advancement Act (NTTAA) of 1995 (Public Law 104-113) and OMB Circular A-119, which state that voluntary consensus standards are the preferred type of standards for Federal government use. When it would be inconsistent with law or otherwise impractical to use a voluntary consensus standard, agencies must submit a report describing the reason(s) for the agency's use of government-unique standards in lieu of voluntary consensus standards to the Office of Management and Budget (OMB) through the National Institute of Standards and Technology (NIST).
- Validated E-Gov Standard Validated E-Gov Standard means a
 private, voluntary or U.S. government-developed standard
 developed and adopted via a widely recognized and broadly
 accepted process. These standards have been validated for use by
 NIST. The E-Gov standard validation process and validated
 standards can be located at the NIST E-Gov Standards Resource
 Center.

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Definitions for Financial Management and Financial Operations

- Financial Management consist of activities that support the interrelationships and interdependencies between budget, cost and management functions, and the information associated with business transactions.
- Financial Operations represent activities associated with
 processing, recording, and reporting of revenues, receipts,
 disbursements, expenditures, assets, liabilities, and other financial
 transactions; reconciliation of asset and liability accounts, such as
 accounts or loans receivable, with subsidiary records and with
 external data, such as Treasury cash records; and preparing
 financial statements.

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Additional Clarification to Prior Guidance

Investments to include:

 Ongoing investments from FY 2009 to FY 2010, must include their corresponding FY 2009 Unique Project Identifiers (UPI) in the appropriate column of the Exhibit 53

FEA Mappings:

- Primary FEA Mapping Line of Business or Service Type is required for all investments
- Primary FEA Mapping Sub-Function or Service Component is required for all investments

Funding Sources:

Funding Source is required for all investments. Include any
budgetary resource used for funding the IT investment. For each
funding source, identify the budgetary resources including the
MAX funding codes used for the investment.

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Definition for Part-2 IT Infrastructure

- Each agency should have one consolidated Exhibit 300 encompassing all office automation, infrastructure, and telecommunications for the agency. This investment usually involves multiple mission areas and includes End User Systems, Mainframes and Servers, and Telecommunications. The following descriptions will detail what should be included in Part – 2 of the Exhibit:
 - End User Systems and Support End user hardware (desktop, laptop, handheld devices), peripherals (local printers, shared printers), and software (PC operating systems, office automation suites, messaging and groupware), and hardware and software for help desks.
 - Mainframes and Servers Services and Support Mainframes and servers [including web
 hosting (but not Web content development and management)], hardware and software
 operations, licenses, maintenance, back-up, continuity of operations, and disaster recovery.
 Also includes electronic messaging and storage.
 - Telecommunications Systems and Support Data networks and telecommunications (including wireless, multimedia, and local and long distance telephony) hardware and software operations, licenses, maintenance, back-up, continuity of operations, and disaster recovery. Also includes network operations command centers and wire closets and cable management.
- If agencies have historically included additional activities in Part 2 of the Exhibit, the
 agency should specifically identify these activities in the consolidated Exhibit 300.
 The specific services should be provided in the Service Component Reference
 Model (SRM) Table.

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Segment Architecture column

- Linking investments to EA-defined segment architectures on the Exhibit 53 enables greater transparency to agencies and OMB in assessing the alignment between the agencies Enterprise Transition Plan and the IT investment proposals.
- Segment architecture codes consist of a six-digit coding format.
 - The structure is ###-### , with a hyphen delimiter separating the two 3-digit numeric fields.
 - The first set of 3-digits is the unique code determined by the agency.
 - The second set of 3-digits is set to "000".
 - The segment architecture codes are unique within the agency.
- The segment architecture code is required for all investments on the Exhibit 53.

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Segment Architecture codes

- The agency has the flexibility to determine its own coding structure with the specified 6-digit format.
 - Note: Some agencies have used the BRM and SRM codes as the basis for their segment codes, but this is at the discretion of the agency.
- Agencies need to register their segments and segment architecture codes with OMB by July 25^{th.}
 - Complete the segment architecture code worksheet with the code, name, description, type and status of each of the segments within an agency
 - The segment architecture cod∈ worksheet can be found in the FEA section of the E-Gov website (<u>www.egov.gov</u>).
- Once OMB approves the registered coding structure, agencies cannot change their segment list, coding structure or segment architecture codes without *prior* approval from OMB.
- Additional details can be found in the EA Segment Architecture Codes Memorandum located in the FEA section of the E-Gov website (www_eqov.gov).

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BY 2010 Changes to the Exhibit 300

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Highlighted Changes for the Exhibit 300

- Updates requirement to identify certification levels via the Federal Acquisition Certification for Program and Project Managers (FAC-P/PM) (section 300.4) (Ex 300, Part I, Sec A. 11).
- · Clarifies definition of funding contributions vs. reimbursement (section 300.4).
- Updates requirement for performance-based acquisitions (section 300.4).
- Clarifies what should be included into a multi-agency collaboration exhibit 300 (section 300.7).
- Updates PARTed program identification with selectable options (Ex 300, Part I, Sec A. 14b).
- Changes to questions for Section 508 compliance and Acquisition Plan status (Ex 300, Part I, Sec C).
- Changes to questions for Alternative Analysis for breakeven and Federal Quantitative Benefits (Ex 300 Part II, Sec A and Ex 300 Part IV, Sec A).
- Adds Table for Federal Quantitative Benefits for all investment required to complete PART II (Ex 300 Part II, Sec A).
- Clarifies "fee-for-service" reimbursements for shared service providers are to be included in "Partner Funding Strategies" Table (Ex 300 Part IV, Sec A. 3).

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Sustainability/Energy Efficiency Requirements

- EISA'07 Section 434 requires agencies to:
 - Ensure large capital energy investments employ the most energy efficient designs, systems, equipments and controls that are life-cycle cost effective;
 - Develop a process for reviewing decisions to ensure requirements are met;
 - Report to OMB Director on process established
- EO 13423 Section 2 (f) requires agencies to ensure that new construction and major renovation of buildings comply with Guiding Principles for Federal Leadership in High Performance and Sustainable Buildings, and that 15% of existing inventory meets principles by end of FY 2015
- EPACT'05 Section 109 requires buildings for which design started after 1/07 to achieve energy consumption levels that are at least 30% below the levels established in ASHRAE standards or International Energy Conservation Code if life-cycle cost effective

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Updates Federal Acquisition Certification for E-GOV Program and Project Managers (FAC-P/PM)

- New Available options are:
 - Entry/Apprentice/DAWIA-Level 1
 - Mid/Journeyman/DAWIA-Level 2
 - Senior/Expert/DAWIA-Level 3
 - New Program Manager
 - Waiver Issued
- Two New Questions:
 - 11.b. When was the Program/Project Manager Assigned?
 - 11.c. What date did the Program/Project Manager receive the FAC-P/PM certification? If the certification has not been issued, what is the anticipated date for certification?

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Performance-Based Acquisitions

- Changes to Definitions:
 - Performance-based acquisition management: ... A performance-based acquisition (as defined in the Federal Acquisition Regulation 37.101) or contract/agreement with a defined quality assurance plan that includes performance standards/measures should be the basis for monitoring contractor or in-house performance of this phase. Information on this requirement can be found in OMB Memorandum 05-23, Improving Information Technology (IT) Project Planning and Execution.
 - Planning: ... During the planning phase, when contemplating a performance-based acquisition, agency program offices should evaluate their service requirement and determine:
 - Whether a performance-related baseline problem exists (cost, quality, timeliness, impact to agency mission);
 - The level of risk associated with the service not being optimally provided (importance to mission of the service being provided optimally);
 - The level of confidence the agency has in its own " performance work statement or statement of objectives document" to solve the baseline problem;
 - The amount of risk the agency wants to assume for managing the service impact on its own versus shifting to a vendor; and
 - The readiness of the program to measure the impact of the service on its program performance goals/mission, as well as the readiness of Program staff to participate in the PBA process.

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Section 508 Compliance and Acquisition Plan Status

Part I - Section C - Table 1(Contracts/Task Orders Table):

- Change in the 2nd column to clarify "Type of Contract/Task Order (In accordance with FAR Part 16)"
- Change in the 16th column to clarify "Contracting Officer FAC-C or DAWIA Certification Level (Level 1, 2, 3, N/A)"

Part I - Section C - Question #3.a:

Revised question – "Explain why not or how this is being done?"

Part I - Section C - Question #4:

 Revised question – "Is there an acquisition plan which reflects the requirements of FAR Subpart 7.1 and has been approved in accordance with agency requirements?"

Part I - Section C - Question #4.a.1:

 New question (following up Question #4a – "If "yes," what is the date?") – "Is it Current?"

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Funding Contributions vs. Reimbursement

Partner Agency funding contributions (contributions)

represent both the *direct contribution (Cash contribution)* in terms of agency funding contributions in support of the initiative and "In-Kind" contributions, i.e., the dollar equivalent of services contributed by the partner agency in support of the initiative (non-cash contribution), including Partner agency support in equipment, facilities, software, license fees, and dollar equivalent of FTEs. Migration costs should not be included, as these activities are more appropriately coordinated with the managing partner and covered by a migration investment.

Partner Agency "fee-for-service" contributions
represents the direct reimbursements (Cash reimbursements) in terms of
a "fee-for-service" relationship for a transactional service received by the
initiative or reimbursements for capital assets under the oversight of the
initiative.

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Multi-agency Collaboration Exhibit 300

Multi-Agency Collaboration supporting components capital assets (section 300.7)

Partner agency's supporting capital assets (e.g., Service Providers, Centers of Excellence, Shared Service Centers, Supporting components) should be submitted as regular agency capital assets using exhibit 300s. Agencies proposing capital assets to support multi-agency initiatives should share their proposals with the managing partner for review. Proposals recommended as part of the Managing Partner's solution should be included in the Managing Partner's schibit 300 (Part IV-Section A, Question #2). An agency with a recommended capital asset proposal should submit an exhibit 300 using the appropriate kind of exhibit 300 (as defined in Part I-Section A, Question #6). Partner agencies with or proposing supporting capital assets for multi-agency collaboration (i.e. shared service centers, sales center, shared service providers, etc.) should use Part IV of the exhibit 300.

Part IV - Section A - Table 2. Partner Capital Assets within this Investment:

Provide the partnering strategies you are implementing with the participating agencies and organizations. Identify all partner agency capital assets (including shared service providers) supporting the common solution (section 300.7): Managing Partner capital assets should also be included in this joint exhibit 300. These capital assets should be included in the Summary of Spending table of Part I. Section B. All partner agency migration investments (section 53.4) should also be included in this table. Funding contributions/fee-for-service transfers should not be included in this table. (Partner Agency UPIs should also appear on the Partner Agency's exhibit 53).

Part IV - Section A - Table 3. Partner Funding Strategies (\$millions):

For jointly funded initiative activities, provide in the "Partner Funding Strategies Table": the name(s) of partner agencies; the UPI of the partner agency investments; and the partner agency contributions for CY and BY. Please indicate partner contribution amounts (in-kind contributions should also be included in this amount) and fee-for-service amounts. (Partner Agency Asset UPIs should also appear on the Partner Agency's exhibit 53. All fee-for-service reimbursements for Shared Service Providers should be included in this table. For non-IT fee-for-service amounts the Partner exhibit 53 UPI can be left blank) (IT migration investments should not be included in this table.

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Breakeven and Federal Quantitative Benefits

"Breakeven point":

Represents the year when the Total "Budget Cost Saving" surpasses the cumulative costs associated
with the project up to the "Breakeven" year. In other words, in what year did your alternative's analysis
say the selected alternative is better than what was already put in.

"Budgeted Cost Savings" (Real Savings):

Represents the reduced capital asset and operating costs generated by an action. Qualified savings
originated from procurements or activities, which comprised part of your appropriated budget for the
stated fiscal year. Some savings may derive from canceling or scaling back of existing or planned
projects. Other savings could result from efficiencies that lowered personnel or supply costs. Agencies
may have redirected, reprogrammed, or transferred the savings to fund other authorized activities. In
some cases, agencies may have returned funds to the Treasury.

"Cost Avoidance" (NOT Budgeted Cost Avoidance):

Current and/or future capital asset and operating costs precluded by an action. Unlike budgeted cost savings, qualified savings do not result from procurements or activities, which comprised part of your appropriated budget for the stated fiscal year. Some savings may emerge because the initiative obviated the need to purchase future system upgrades or implement costlier maintenance schedules. Other savings could occur because the initiative generated efficiencies that structurally reduced future labor and supply requirements.

Federal Quantitative Benefits Chart (now in both Part II and Part IV):

After piloting the Federal Quantitative Benefits chart with the Multi-Agency Collaboration Exhibit 300s,
 OMB has now updated the Part II form with this chart – so all investments required to conduct Alternative Analysis must complete this table to provide more details regarding the selected Alternative.

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PARTed program identification

- New PARTed program identification with selectable options. For the BY 2010, OMB has included the PARTed program list from Expectmore.gov:
 - CSV data file of PARTed programs part of the Expectmore reviews can be downloaded: http://www.whitehouse.gov/omb/expectmore/whatsnew.htm.
 - "PROGRAM_CODE" & "PROGRAM_TITLE" used for the dropdown list can be found in the "program.csv" file.
 - Identify the PARTed program for which the Exhibit 300 supports.
 - In the (rare) event an Exhibit 300 is not associated with an existing PARTed program, "TBD" is available. Any TBD's will likely require additional discussion between OMB and your agency.
 - If the Exhibit 300 supports multiple PARTed programs: Select the Primary Program supported by this investment (similar to FEA mapping on 53)

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Changes to the ITWEB Submission process

- Agencies must have draft Exhibit 53s submitted via ITWEB with the complete list of Exhibit 300s by Aug. 16, 2008. (for this "draft" Exhibit 53 agencies do not have to include specific funding information)
- Many warnings (from last year) will now be treated as Errors:
 - Exhibit 300 warnings (now errors):

 - Please note this Exhibit 300 has an SS value for the Previous Year, while the Exhibit 300 is in Planning or Acquisition. Please note this Exhibit 300 has a DME value for the Budget Year, while the Exhibit 300 is in Operations & Maintenance. Please note that the Project Manager Qualification Status answer given in this Exhibit 300 does not match the answer given in the Exhibit 53. This may happen if the Exhibit 53 has not been imported into ITWeb yet. Please note that the UPI for this Exhibit 300 cannot be found on the agency's Exhibit 53. This may happen if the Exhibit 53 has not been imported into ITWeb yet. Please make sure a matching ItD exists on the agency's Exhibit 53. has not been imported into ITWeb yet. Please make sure a matching UPI exists on the agency's Exhibit 53.
 - Exhibit 53 warnings (now errors):
 - Please note the {Major/Migration} Investment at row # {rowNum} has a DME value for the Budget Year, while the Exhibit 300 is in Operations & Maintenance.
 - Please note the (Major/Migration) Investment at row # (rowNum) has a SS value for the Previous Year, while the Exhibit 300 is in Planning or Acquisition.
 - Arithmetic Warning: Reported (fundingSourceType) (fundingSourceYear) sum for bureau \$(bureauNum) wasn't correct. It was reported as (reportedSum) but should've been (calculatedSum)
 - Arithmetic Warning: Reported (fundingSourceType) (fundingSourceYear) sum for mission area \$(missionArea) wasn't asserted its was reported as (reportedSum) but should be been (calculatedSum)

 - correct. It was reported as (reportedSum) but should ve been {calculatedSum}
 Arithmetic Warning: Reported (fundingSourceType) {fundingSourceYear} sum for part \$(partNum) wasn't correct. It was reported as {reportedSum} but should ve been {calculatedSum}
 Arithmetic Warning: sum of {fundingSourceType} {fundingSourceYear} subtotals for investment {investmentTitle} didn't match the investment's reported {fundingSourceType} {fundingSourceYear} of {reportedSum}

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Selected Additional Information

- Budget of the United States Government Fiscal Year 2009: http://www.whitehouse.gov/omb/budget/fy2009/
- Chapter 9: Information Technology Investments from the Analytical Perspectives of the Budget: http://www.whitehouse.gov/omb/budget/fy2009/pdf/spec.pdf
- Report on Information Technology (IT) Spending for the Federal Government: http://www.whitehouse.gov/omb/budg=/fy2009/sheets/itspending.xls
- OMB Circular A-11, Preparation, Submission and Execution of the Budget: http://www.whitehouse.gov/omb/circulars/a11/current_year/a11_toc.html
 - Section 53: http://www.whitehouse.gov/omb/circulars/a11/current_year/s53 pdf
 - Section 300 http://www.whitehouse.gov/omb/circulars/a11/current_year/s300.pdf
- IT Budget Preparations Documents on Egov.gov (Schema/Template): http://www.whitehouse.gov/omb/egov/e-5-documents.html#Budget
- The Official Web Site of the President's E-Gov Initiatives & LoBs: http://www.egov.gov
- Federal Enterprise Architecture:
 - http://www.whitehouse.gov/omb/egov/a-1-fea.html
- Information about EVMS: www.acq.osd.mil/pm & http://www.cpm-pmi.org
- Information about the PMA: http://results.gov/

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Contact Information

Policy Lead

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- High Risk List
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MAX - E-Gov Community

https://max.omb.gov/community/display/Egov/Home

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Questions?

Thanks for Coming

ITWEB session starts at 12:30 in same room

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